



Non-Member eLearning Enrollment Request

Course: *Preparing for the Annual Meeting*

Individual Student Information

A single applicant, paying by credit card, please use the following link and skip the rest of this form:
<http://www.acteva.com/booking.cfm?bevoid=198078>

For all multiple applications* or for applicant(s) paying by check, complete the below form:

First Name	Last Name	Company	Email

If paying by credit card, you can save a copy of this form and then forward it to Chris Dowd at:
cdowd@georgeson.com. You may then use the following link, being sure to indicate the number of applicants covered under the single credit card payment: <http://www.acteva.com/booking.cfm?bevoid=198078>

If paying by check, print this form and send it along with your check to the address indicated below.

Payment Calculation

\$125 per student

X _____ Number of Student(s)

= \$ _____ Total – Make check **payable to “SSA”**

SSA TIN 23-7152897

Mail Request plus check to: Chris Dowd, SSA Treasurer, P.O. Box 1997 New York, NY 10116-1997

Upon receipt of the request and check, each student will receive an email containing the link to the eLearning site and their user id and password. Students will have access to the course at their convenience. The course will be available for 45 days after the student is enrolled. If more time is needed, advise the administrator.

* Companies enrolling 10 or more should contact [Karen Danielson](#) for our group discount information.